

EMPLOYMENT NOTIFICATION

(Reserved for Kalyana Karnataka Region Only)

Applications are invited from qualified and eligible candidates belonging to Kalyana-Karnataka region for the posts of **Deputy Manager (Legal)** in the pay scale of ₹.52650-1250-53900-1450-62600-1650-72500-1900-83900-2200-97100 in KSFC.

1. COMPOSITION OF POSTS OF DEPUTY MANAGER (LEGAL):

Reservation	SC	ST	GM		Cat I	Total
	(General)	(General)	(Women)	(Rural)	(General)	
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NOTE: Selected candidates will be posted to any Branch Offices of KSFC or Head Office.

2. REQUISITE QUALIFICATION AND EXPERIENCE:

Deputy Manager (Legal)	Graduation in Law (with 60% marks for GM and Cat-I and pass class for SC/ST) with two (2) years experience as a practicing advocate including computer awareness and skill in PC based word processing. Knowledge of kannada is essential. (Writing and reading equivalent to SSLC standard).
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Note:

1. The application of the candidates possessing qualification in Disciplines/ branches other than what is specified against the above said posts will be rejected.
2. Applications of the candidates who have appeared for the qualifying examination but whose results are not yet declared before the last date fixed for receiving applications will not be considered.
3. Any equivalent qualifications other than above specified qualifications will not be considered for appointment.

3. ELIGIBILITY:

Only the candidates who have obtained the minimum percentage of marks as prescribed below in the respective qualifying examinations are eligible to apply for these posts on the last date of submitting application.

	Category of candidates	Percentage
a	For applicants claiming General Merit and Category-I	60%
b	For applicants claiming SC/ ST Reservation	Pass Class

Note: The percentage of marks obtained in all the years if the exams are held on annual basis, if the same is on semester basis, the percentage of marks obtained in all the semesters will be considered for the purpose of eligibility.

4. AGE:

The candidates should have attained the age of 18 years as on the last date fixed for receipt of application and shall not be more than;

- i. 35 years in case of General Merit candidates.
- ii. 40 years in case of SC/ ST candidates and Category-I.

5. APPLICATION FEE (Non-Refundable):

The application fee prescribed for applying for the said posts is as follows:

- i. **₹.500/-** (Rupees Five Hundred only) in respect of candidates belonging to General Category including Category-I.
- ii. **₹.300/-** (Rupees Three Hundred only) in respect of candidates belonging to SC/ST Category.

NOTE: Only such applications will be considered against which application fee is paid.

6. SUBMISSION OF APPLICATION:

- i. Applications should be sent by ordinary post in a cover super scribing the post applied for "**Application for the Post of Deputy Manager (Legal)**" to the following address so as to reach latest by 26.07.2021 "**The Managing Director, KSFC Head Office, No.1/1, Thimmaiah Road, Bengaluru 560052.**"
- ii. Before filling up the application forms, the candidates shall go through instructions made available in the website on their eligibility criteria. The Corporation will not be responsible for any wrong entry in the application by the applicant.
- iii. The candidates should pay the application fee by way of **Demand Draft (DD)** to be obtained from any nationalized bank and drawn in favor of "**KSFC, Bengaluru**".
- iv. Payment of application fee by any other mode such as cheque, Money Order, Postal Order etc., will not be accepted.
- v. Candidates are allowed to apply only once and application once submitted cannot be altered under any circumstances.

7. SELECTION:

Recruitment to the post of Deputy Manager (Legal) will be made strictly on merit based on the marks secured in the Aptitude Test, and in the interview and after duly following existing reservation policies of Government of Karnataka issued from time to time.

8. APTITUDE TEST:

- i. An Aptitude test of two (2) hours duration will be conducted for 100 marks with multiple choice answers. Each question will carry One (1) mark. There will be negative marking and 0.25 marks will be deducted for each wrong answer.
- ii. The question paper will be in English version only.
- iii. Candidates required to appear for the Aptitude Test in Kalaburgi Centre only.
- iv. Efforts will be made to accommodate the candidates in the preferred centre based on the availability of necessary infrastructure. However, the management reserves its right to conduct the Aptitude Test at districts other than the districts noted above if the circumstance so warrants. The candidate will have to appear for the Aptitude Test at the allotted centre and venue and time at their own cost. Request for change of centre will not be entertained at any stage.
- v. List of eligible candidates for the Aptitude Test along with other details viz., date, time and venue will be published in KSFC web site at a later date.

Aptitude Test syllabus:

a. Deputy Manager (Legal)	i. General Knowledge a. Current affairs – 20 marks. b. Quantitative aptitude – 20 marks. c. Numerical ability – 20 marks. ii. Law (consists of the following) a. Law of Jurisprudence b. Law of constitution c. Law of limitations d. Legal ethics e. SFC's Act, SARFAESI Act 2002 f. KPMRD Act, Insolvency & Bankruptcy code 2016 g. DRT and other important Acts.
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9. GENERAL INSTRUCTIONS:

1. Knowledge of reading and writing of Kannada language is essential except those candidates who have studied kannada as one of the subject in SSLC, other candidates shall undergo such procedure that may be adopted by the Corporation to satisfy itself with regard to knowledge of kannada possessed by such candidates. This process may be written or oral at the description of the Corporation. Those who fail to get through in the said process will not be considered for short listing.

2. No person who has been convicted of an offence involving moral turpitude or who has been temporarily debarred or disqualified by the Union or any State Public Service Commission from appearing for Examination or Selections conducted by it shall ordinarily be appointed unless the Company after review of all the circumstances considers him/ her suitable for such appointment.
3. Applications with false information are liable to be rejected. Candidates who obtain appointment by furnishing false information in the application are liable to be terminated and criminal action will be initiated in accordance with law.
4. All correspondence (either through post or e-mail or SMS) will be made against the details furnished in the application. **Correspondence for change of address, e-mail & mobile number at a later date will not be entertained.**
5. Candidates claiming caste/ category reservation will have to produce certificate in the **prescribed format only (Formats in any other form cannot be considered)** as and when called for. The details of formats are as below:
 - a. SC and ST : Form-D
 - b. Category-I : Form-E
6. The formats of the certificates are available in KSFC website **<https://ksfc.karnataka.gov.in>**.
7. Candidates claiming Caste/ category reservations have to produce the certificates in the prescribed format as per orders/ guidelines of Govt. of Karnataka. **The candidates should be in possession of valid certificates on or before the last date fixed for submission of application.**
8. Candidates are expected to know the criteria for claiming reservation under SC and ST reservation as well as norms for horizontal reservation under each quota prevailing in Government of Karnataka as on the last date prescribed for submission of application and enclose a certificate to that effect duly issued by the competent authority.
9. The decision of KSFC in matters relating to eligibility of the candidates will be final and binding.
10. Canvassing in any form for appointment will be a disqualification.
11. Kalyana-Karnataka Reservation:
 - a. A candidate for direct recruitment shall be regarded as local person as related to a local area as specified in the Karnataka Public Employment (Reservation in Appointment for Hyderabad-Karnataka Region) Order, 2013 as notified by Government of Karnataka in Sl.no.6 of Notification No.DPAR/06/PLX-2012 dated 06.11.2013 and subsequent amendments made from time to time.

- b. Candidates claiming reservation under Kalyana-Karnataka region (under Article 371(J) should produce relevant Certificate as specified in Karnataka Public Employment (Reservation in Appointment for Hyderabad-Karnataka Region) Rules (Issue of Certificates) Order 2013 issued by competent authority as per Government Notification I&II No.DPAR 43 HKC 2013 dated. 29.01.2014.
12. The candidate shall furnish valid e-mail ID and Mobile number/ Contact phone number for future communication in the application.
 13. Original documents/ testimonials/ certificates/ records etc., shall be produced for verification only when called for.
 14. The candidates who are in Government service shall submit a '**No Objection Certificate**' in original, from their employer at the time of document verification / interview, failing which their application will be rejected.
 15. Only Indian citizens are eligible to apply.
 16. The Corporation reserves the right to cancel the Employment Notification during any stage and without prejudice to issue fresh notification, if necessary.
 17. The Corporation reserves the right to increase or decrease the number of posts as per the requirement of the KSFC.
 18. The application fee paid will not be refunded or adjusted towards any future recruitment under any circumstances and the candidates are requested to attend the test and the interview on their own cost and not eligible for any reimbursement from the Corporation.
 19. No correspondence or enquires will be entertained from candidates about the recruitment process. All relevant information at various stages of recruitment will be made available on the official website of KSFC, <https://ksfc.karnataka.gov.in>.
 20. Only the category/reservation claimed during the initial submission of application will be considered. The candidates will have to produce the relevant certificates in support of the Reservation claimed at the time of verification of documents.
 21. The candidates who fail to produce relevant documents at the time of verification will not be considered for selection.

22. For assistance, if any, during submission of application, the candidates may contact over the **HELP LINE** number **080 22263322 ext.870** on working days during office hours only.
23. The candidates may please note that normally there may be large number of applications being submitted on the last day, which may lead to heavy network traffic, resulting in delay/non-submission of the application. Therefore, candidates are requested to submit their applications early without waiting for the last day. The Corporation is not responsible for any failures in submission of application in time.

**MANAGING DIRECTOR
KSFC**