



ಕರ್ನಾಟಕ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆ

1951ರ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆಗಳ ಕಾಯಿದೆ ಅನ್ವಯ ಸ್ಥಾಪಿತ

KARNATAKA STATE FINANCIAL CORPORATION

Established under the State Financial Corporations' Act, 1951



ಸಂಖ್ಯೆ : ಕ.ರಾ.ಹ.ಸಂ./ಪ್ರ.ಕ./
Ref. No. KSFC/H.O./

ದಿನಾಂಕ :
Date.....

DGM[C]/C-6841/2017-18 C-6841

08-12-2017.

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INTER OFFICE NOTE

Subject : On-Line entry of fixed assets.

It was observed during accounts finalization that no uniformity is maintained while preparing/submission of fixed assets schedules to Controller department HO. Hence, IT department has developed a fixed asset module. In the first stage, the branches/ HO administration departments are required to enter the assets details as on 31st March 2017, as per schedules submitted during accounts finalization to HO Controller department. The total assets value should match with Trial Balance as at 31st March 2017. There are four Screenshots available under the Menu- Dispatch -Assets Management as detailed below:

- Purchase details of immovable assets (land)
- Purchase details of immovable assets (buildings)
- Purchase details of vehicles
- Purchase details of other than immovable & vehicles.

The copy of the above four screenshots are enclosed for information. The system will generate new asset number for each asset and the same may be entered in fixed asset schedule as at 31st March 2017 and also in fixed asset register for future reference.

It is advised to enter the data by Branch/ HO Administration department on or before 30th December 2017 and compliance report to be forwarded to Controller departments HO. For any further clarification, IT/ Controller department may be contacted.

Dy. Gen Manager (C).

Encl : as above.

All the DGMs /AGMs/BMs of Branch Offices
All the DGMs / AGMs of Audit Cells
Library

The General Managers }
The Executive Directors - } For kind infn.

PURCHASE DETAILS OF IMMOVABLE ASSET (LAND)

- New
- View
- Modify
- Clear
- Save
- Enter
- Execute
- Report
- Exit
- Back
- Next
- Up
- Down
- Delete
- Home

HEAD OFFICE

Office : 1 HEAD OFFICE
Asset Code & Name : _____

Date format for all date
field as DD-MON-YYYY

Asset Item Code & Name	:	_____	Item List	:	_____
Sub Item No	:	_____	Add Sub item	:	_____
Asset No	:	_____ *	Type of Asset	:	_____ *
Date of Regn/Purchase	:	_____ *	Lease Years	:	_____
Purchase Price	:	_____ .00 *	Lessor Name	:	_____
Mode of Purchase	:	_____ *	Area - Land	:	_____
Voucher No.	:	_____	Valuation Date & Amt	:	_____
Voucher Date	:	_____	Address of Property	:	_____
Location (Jurisdiction)	:	_____ *		:	_____
Date of Capitalisation	:	_____		:	_____
Supplier/Alloter Name	:	_____	Pin	:	_____
			Dist	:	_____
			Zone	:	_____

Asset Description : _____

Note: For * columns data mandatory

PURCHASE DETAILS OF IMMOVABLE ASSET (BUILDING)

New View Modify Clear Save Enter Execute Report Exit Back Next Up Down Delete Home HEAD OFFICE

Office : 1 HEAD OFFICE Date format for all date field as DD-MON-YYYY

Asset Code & Name : _____

Asset Item Code & Name :	_____	Add Item
Sub Item No :	_____	Add Sub item
Asset No :	_____	
Date of Regn/Purchase :	_____	* Address of : _____
Cost of Building :	_____ .00	* Property : _____
Mode of Purchase :	_____	* Pin : _____
Voucher No. :	_____	Dist : _____
Voucher Date :	_____	* Zone : _____
Alloter/Seller Name :	_____	Yr of Construction : _____
Location (Jurisdiction) :	_____	Valuation Date : _____
Date of Capitalisation :	_____	* Valuation Amt : _____
Type of Asset :	_____	
Lease Years :	_____	
Lessor Name :	_____	

	Area		
Floors	Built	Carpet	Sft/Smt
Basement :	_____	_____	_____
Ground :	_____	_____	_____
First :	_____	_____	_____
Second :	_____	_____	_____
Third :	_____	_____	_____
Fourth :	_____	_____	_____
Terrace :	_____	_____	_____

Asset Description : _____

Note: For * coloums data mandatory

PURCHASE DETAILS OF VEHICLE

New View Modify Clear Save Enter Execute Report Exit Back Next Up Down Delete Home HEAD OFFICE

Note: For * coloums data Mandatory

Date format for all date
feild as DD-MON-YYYY

Office : 1 HEAD OFFICE
Asset Code & Name : [] []

Asset Item Code & Name : [] [] Add Item
Sub Item No : [] Add Sub item
Asset No (Vehicle No) : [] * Invoice No : []
Date of Purchase : [] * Invoice Date : []
Purchase Price : [] .00 * Invoice Amount : [] .00
Mode of Purchase : [] * Supplier Name : []
Voucher No. : [] Location (Jurisdiction) : []
Voucher Date : [] Date of Capitalisation : []
Vehicle Details:
Type : [] Regn.No : []
Model : [] Manufacturer : []
Engine No : [] Chassy No : []
RTO Name : []
Asset Description : []

PURCHASE DETAILS OF ASSETS OTHER THAN IMMOVABLE & VEHICLE

New View Modify Clear Save Enter Execute Report Exit Back Next Up Down Delete Home HEAD OFFICE

Date format for all date
field as DD-MON-YYYY

Office : 1 HEAD OFFICE
Asset Code & Name : []

Asset Item Code & Name :	[]	Add Item	
Sub Item No :	[]	* Add Sub item	
Asset No :	[]	Invoice No :	[]
Date of Purchase :	[]	Invoice Date :	[]
Purchase Price :	[] .00	Invoice Amount :	[] .00
Mode of Purchase :	[]	Supplier Name :	[]
Voucher No. :	[]	Location (Jurisdiction) :	[] *
Voucher Date :	[]	Date of Capitalisation :	[]
Asset Description :	[]		

Note: For * coloums data mandatory