



# ಕರ್ನಾಟಕ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆ

1951ರ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆಗಳ ಕಾಯಿದೆ ಅನ್ವಯ ಸ್ಥಾಪಿತ

## KARNATAKA STATE FINANCIAL CORPORATION

Established under the State Financial Corporations' Act, 1951



ಸಂಖ್ಯೆ : ಕ.ರಾ.ಹ.ಸಂ./ಪ್ರ.ಕ./

Ref. No. KSFC/H.O./I.T/Secy-1022/2022-23.

ದಿನಾಂಕ : 04/07/2022

### Inter Office Note

Sub:- Change of official email services of the Corporation from  
Domains ksfc.in and ksfc.co to Karnataka.gov.in.

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The Officers and the Departmental Heads of the Corporation are using official email services on the Domain names "ksfc.in" and "ksfc.co". Due to frequent technical snags faced in these domains, it is decided to shift into the State Government domain "karnataka.gov.in". In this regard, Corporation has taken email services from Centre for e-Governance on the domain "karnataka.gov.in". Accordingly, the list of mail Ids' pertaining to Branch Offices/Departments is enclosed to this ION alongwith the procedure to create the same.

Till now the Branch Managers and the Heads of Department were given email by their names. This practice is discontinued henceforth and the mail Ids' will be as "bm" with the Branch name or "hod" with Department name as suffix. Whenever a Branch Manager or Head of Department is transferred, they need to pass on the password used for the email to their incumbent. Also, the official email ID now being given calls for change of password once in 45 days and the password once used cannot be repeated.

Following are the steps to Login to [karnataka.gov.in](https://karnataka.gov.in) Domain

- 1) Use the following link in the any browser – [mail.karnataka.gov.in/owa/](https://mail.karnataka.gov.in/owa/)
- 2) It takes you to OUTLOOK, Which shows USERNAME and PASSWORD and **Sign in**. For example Username :: **xxxx.ksfc** and Password :: **user@123**(default)
- 3) For the first time you enter the Username and default password , the OUTLOOK indicates to **"Choose your preferred display Language and home time zone below"**.  
Select the Language: **"English (INDIA)"** and  
Time Zone: **"(UTC +5.30) Chennai,Kolkata,Mumbai,New Delhi"** & Save
- 4) Once you Save, INBOX will be displayed.
- 5) Further to change the Password Go to Settings '\*'  
Press on the symbol shown on the right hand side, where you get a drop down menu, Select **Options** from the menu, which takes to **Options screen** .
- 6) In **Options screen** , The menu displayed are Shortcuts, **General** and Mail.  
Click on **General** and a sub menu appears – Choose **My Account**,  
It displays a screen , **My Account** on right side of it, Go to bottom right corner to find **Change your password**.

ಪ್ರಧಾನ ಕಛೇರಿ : ಕೆ.ಎಸ್.ಎಚ್.ಸಿ. ಭವನ, ನಂ. 1/1, ತಿಮ್ಮಯ್ಯ ರಸ್ತೆ, ಕಂಟೋನ್ಮೆಂಟ್ ರೈಲ್ವೆ ನಿಲ್ದಾಣದ ಹತ್ತಿರ, ಬೆಂಗಳೂರು - 560 052.

ದೂರವಾಣಿ ಸಂಖ್ಯೆ ಸಾಮಾನ್ಯ : 080-22263322 ಇ-ಮೇಲ್ : [info@ksfc.in](mailto:info@ksfc.in) ವೆಬ್ : <https://ksfc.karnataka.gov.in>

HEAD OFFICE : K.S.F.C. Bhavan, # 1/1, Thimmaiah Road, Near Contonment Railway Station, Bengaluru - 560 052.

Telephone : Gen : 22263322 e-mail : [infor@ksfc.in](mailto:infor@ksfc.in), Webside : <https://ksfc.karnataka.gov.in>



- 7) Press on **Change Your password**, it displays a screen to its right hand side as **“Change Password”** with the following details
  - (a) Email :xxxx.ksfc
  - (b) Current password :
  - (c) New Password :
  - (d) Confirm Password:  
Enter the current password & new password and **Save** .  
(Give a strong password which includes Numeric, Alphabet, Capital letter and Alpha numeric Character and atleast 8 Characters ).
- 8) Sign Out.
- 9) **After changing the password,, please login once again with New Password.**
- 10) Please go through the **document enclosed** (Screen Shots), and follow the steps indicated above **to login and to change the password.**
- 11) The default password is **“ user@123” , which should be changed immediately.**
  - i) The passwords has to be changed every 45 days once and the password once used cannot be repeated again.
  - ii) The Branch Manager/HOD’s and the person in-charge of department email **“Should Handover the password without fail”** to the next officer/official during transfers/retirement.
  - iii) The department email ID and passwords should be handled by the officers **authorized by the BM/HOD.**
  - iv) If unsolicited mails are received, it should be informed to IT Department immediately, without fail.
  - v) The storage space of inbox should be checked frequently. Once the storage space crosses 80% ,it should be informed to IT Department for additional storage space, as the increase in storage needs to be done by Centre for e-Governance.
  - vi) Care should be taken to remember the password as password reset may take time since the request has to go to Centre for e-Governance.

In order to ensure that none of the necessary mails are lost, all the concerned users are hereby advised to backup required mails by forwarding the same to their respective e-Mail Ids given.

  
EXECUTIVE DIRECTOR – I.

To :

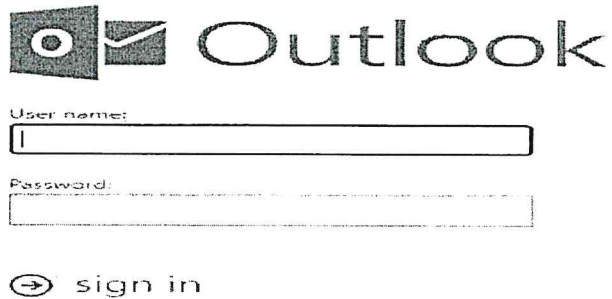
All the Branch Managers.  
All Internal Audit Cells.  
All Heads of Department at Head Office  
All General Managers -- for information.  
Executive Director-II – for information.  
Managing Director – for kind information.

Step 1 : Please type

mail.karnataka.gov.in/owa/

in any of the browsers

Step 2 : The following screen appears



User name:  
|  
Password:  
|  
→ sign in

For Example

User name : Email ID belonging to your office

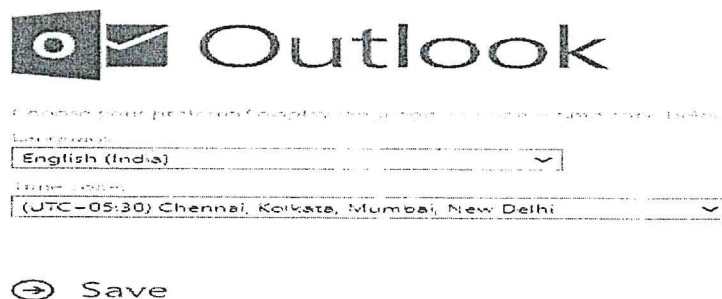
Example : xxxx.ksfc

Password : belonging to your office

Present Default Password is "user@123"

PRESS sign in

Step 3 : Once you sign in the following screen appears



English (India)  
(UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi  
→ Save

Please select the details as shown in the outlook

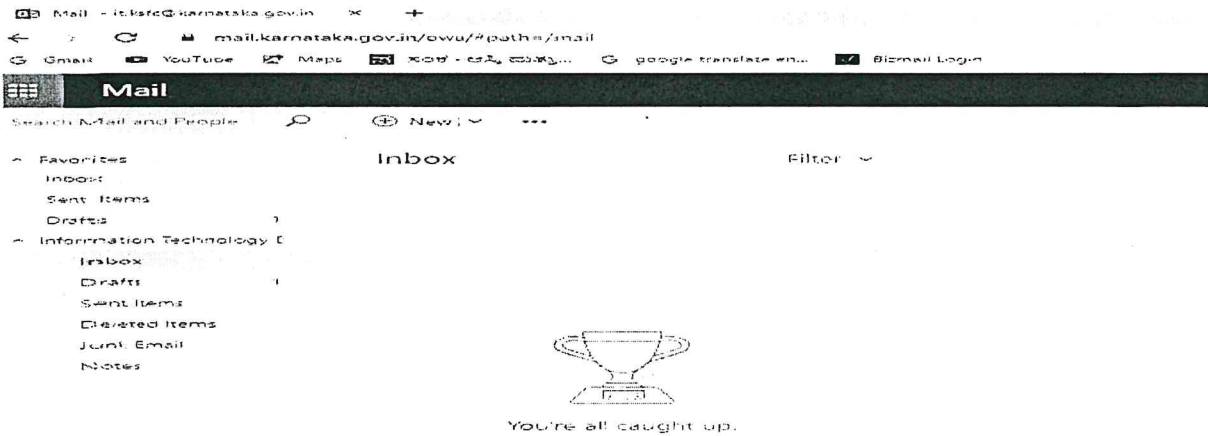
(Choose your preferred display language and Home time zone )

Language : English (India)

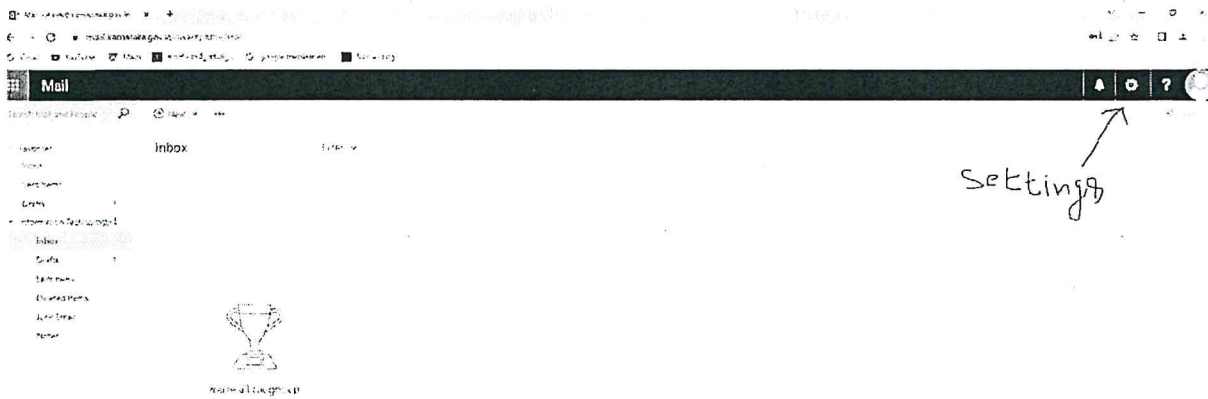
Time Zone : (UTC +5.30) Chennai, Kolkata, Mumbai, New Delhi

Press Save

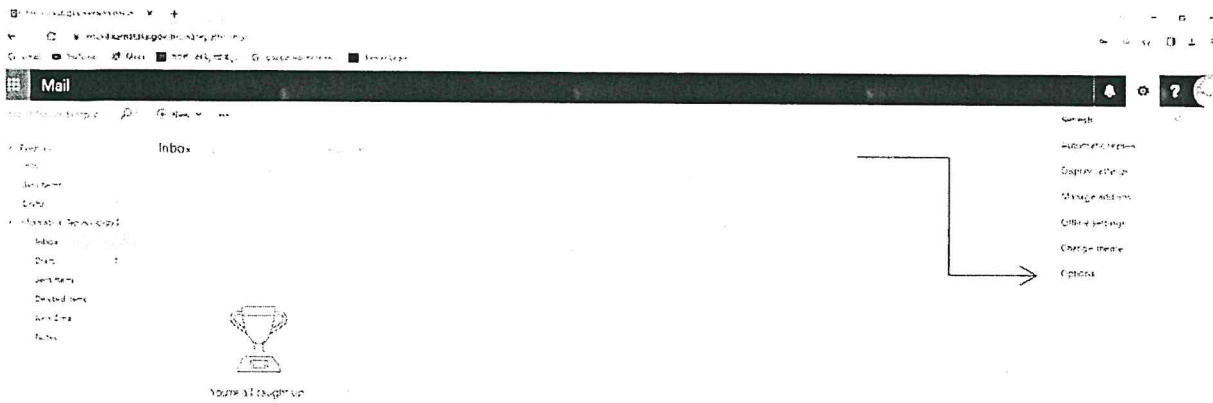
Step 4: Once you Save the Inbox gets displayed as shown below



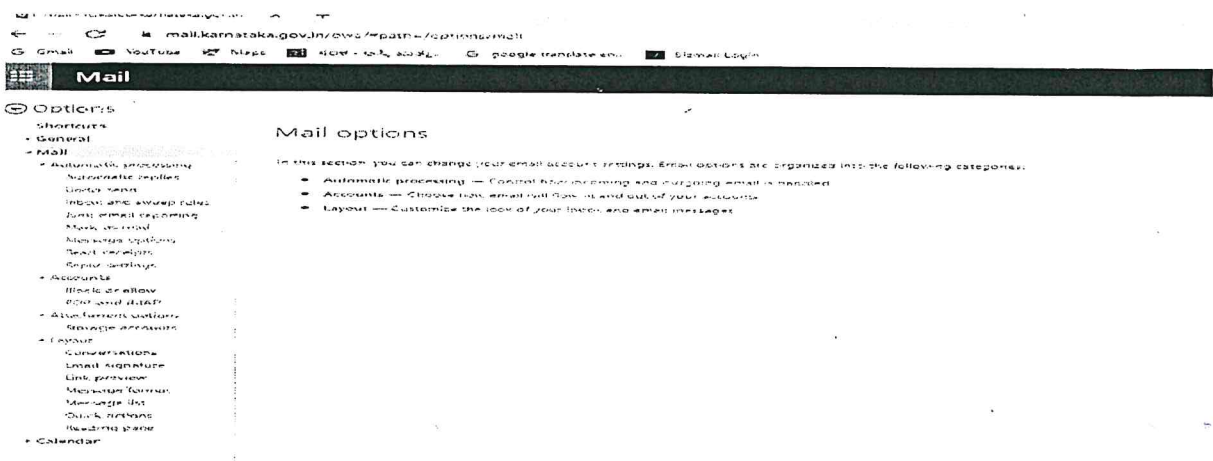
Step 5: To Change the password, Go to Settings as indicated/marked



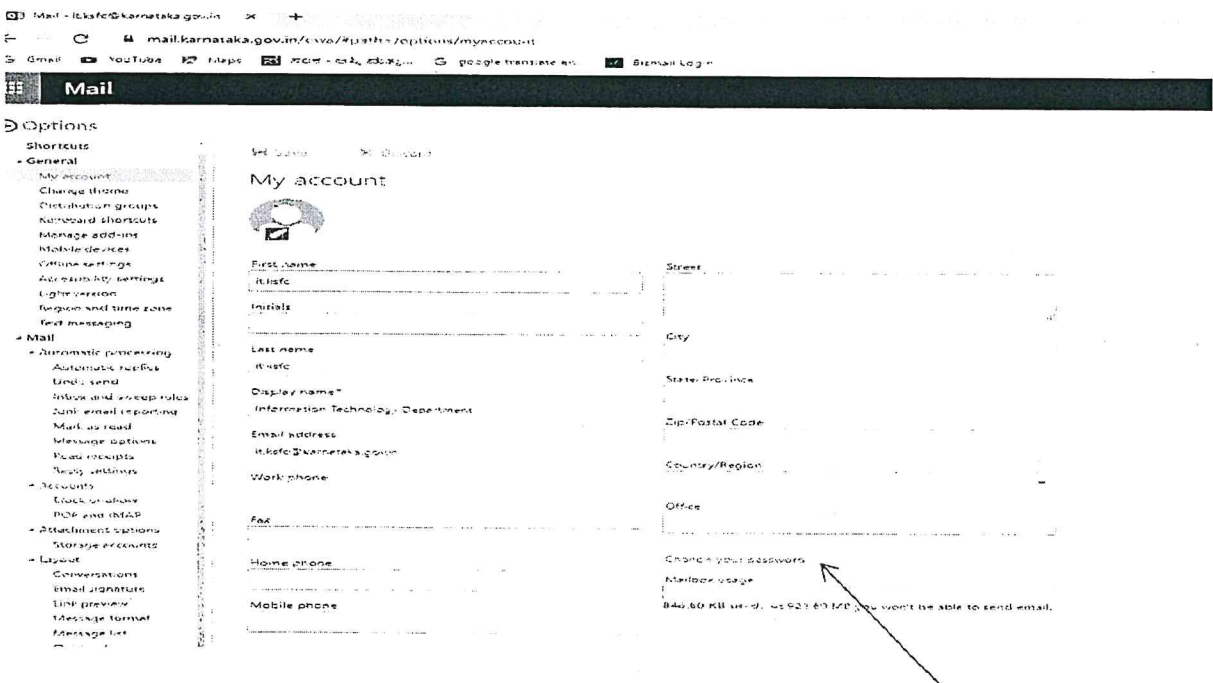
Once you press settings , the drop down menu appears, choose OPTIONS



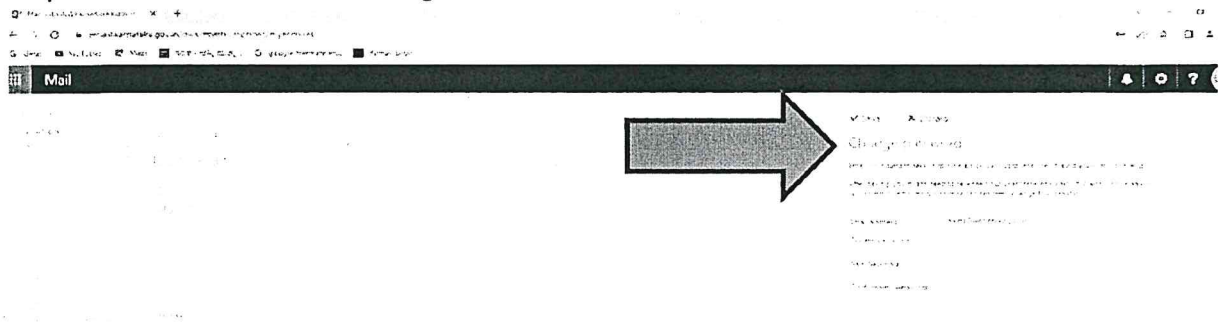
**Step 6 : The following Screen appears after u choose OPTIONS**



**Press on General to display *My account and notice the arrow for Change your password***



**Step 7: Follow the arrow and Change Password and save**



To Change the Password, enter the default password (user@123) in current password

Give the New password and Confirm new password and **SAVE**

(Give a strong password which includes Numeric, Alphabet, Capital letter and Alpha numeric Character and at least 8 Characters ).

List of required Mail IDs with HOD Designation		
Sl. No	HEAD OFFICE	e-mail Id
1	Managing Director	md.ksfc@karnataka.gov.in
2	Executive Director –I	ed1.ksfc@karnataka.gov.in
3	Executive Director –II	ed2.ksfc@karnataka.gov.in
4	General Manager- Circle-I	gmcir1.ksfc@karnataka.gov.in
5	General Manager- Circle-II	gmcir2.ksfc@karnataka.gov.in
6	General Manager- Circle-III	gmcir3.ksfc@karnataka.gov.in
7	General Manager Circle-IV	gmcir4.ksfc@karnataka.gov.in
8	General Manager – Internal Audit	gmia.ksfc@karnataka.gov.in
9	Administration	hodadmn.ksfc@karnataka.gov.in
10	Business Development & Credit Research Department	hodbdc.ksfc@karnataka.gov.in
11	Controller Department	hodcontrl.ksfc@karnataka.gov.in
12	Disciplinary Department	hoddiscp.ksfc@karnataka.gov.in
13	Information Technology Department	hodit.ksfc@karnataka.gov.in
14	Infrastructure Development Department	hodidd.ksfc@karnataka.gov.in
15	Internal Audit	hodia.ksfc@karnataka.gov.in
16	Legal Department	hodlegal.ksfc@karnataka.gov.in
17	Management Information System Department	hodmis.ksfc@karnataka.gov.in
18	Personnel Department	hodpers.ksfc@karnataka.gov.in
19	Recovery Department	hodrec.ksfc@karnataka.gov.in
20	Risk Management Department	hodrmd.ksfc@karnataka.gov.in
21	Secretary Department	hodsecy.ksfc@karnataka.gov.in
22	Treasury Department	hodtrsy.ksfc@karnataka.gov.in
Sl. No	BRANCH OFFICE	e-mail Id
1	Bagalkot Branch	bmbgk.ksfc@karnataka.gov.in
2	Ballari Branch	bmbly.ksfc@karnataka.gov.in
3	Belagavi Branch	bmbgm.ksfc@karnataka.gov.in
4	Bengaluru Central Branch	bmcentral.ksfc@karnataka.gov.in
5	Bengaluru Jayanagar Branch	bmjnag.ksfc@karnataka.gov.in
6	Bengaluru Rajajinagar Branch	bmrnag.ksfc@karnataka.gov.in
7	Bengaluru Rural Branch	bmrur.ksfc@karnataka.gov.in
8	Bidar Branch	bmbdr.ksfc@karnataka.gov.in
9	Chamarajanagara Branch	bmchmr.ksfc@karnataka.gov.in
10	Chikkamagaluru Branch	bmckm.ksfc@karnataka.gov.in
11	Chikkballapur Branch	bmbpr.ksfc@karnataka.gov.in

12	Chitradurga Branch	bmctd.ksfc@karnataka.gov.in
13	Davanagere Branch	bmdvg.ksfc@karnataka.gov.in
14	Dharwad Branch	bmdwd.ksfc@karnataka.gov.in
15	Gadag Branch	bmgdg.ksfc@karnataka.gov.in
16	Hassan Branch	bmhsn.ksfc@karnataka.gov.in
17	Haveri Branch	bmhvr.ksfc@karnataka.gov.in
18	Kalaburagi Branch	bmglb.ksfc@karnataka.gov.in
19	Karwar Branch	bmkwr.ksfc@karnataka.gov.in
20	Kolar Branch	bmklr.ksfc@karnataka.gov.in
21	Koppal Branch	bmkpl.ksfc@karnataka.gov.in
22	Madikeri Branch	bmmdk.ksfc@karnataka.gov.in
23	Mandya Branch	bmmnd.ksfc@karnataka.gov.in
24	Mangaluru Branch	bmmng.ksfc@karnataka.gov.in
25	Mysuru Branch	bmmys.ksfc@karnataka.gov.in
26	Raichur	bmrch.ksfc@karnataka.gov.in
27	Ramanagara Branch	bmrmr.ksfc@karnataka.gov.in
28	Shivamogga Branch	bmsg.ksfc@karnataka.gov.in
29	Tumakuru Branch	bmtmk.ksfc@karnataka.gov.in
30	Udupi Branch	bmudp.ksfc@karnataka.gov.in
31	Vijayapura Branch	bmbjr.ksfc@karnataka.gov.in
32	Yadagiri Branch	bmydr.ksfc@karnataka.gov.in
<b>Sl. No</b>	<b>INTERNAL AUDIT CELL</b>	<b>e-mail Id</b>
1	Bengaluru – IAC	hodiabng.ksfc@karnataka.gov.in
2	Dharwad -IAC	hodiacdwd.ksfc@karnataka.gov.in
3	Kalaburgi - IAC	hodiacglb.ksfc@karnataka.gov.in
4	Mysuru - IAC	hodiacyms.ksfc@karnataka.gov.in
<b>Sl. No</b>	<b>OTHER DEPARTMENTS</b>	<b>e-mail Id</b>
1	Chief Vigilance Officer	cvo.ksfc@karnataka.gov.in
2	Cersai1	cersai1.ksfc@karnataka.gov.in
3	Cersai2	cersai2.ksfc@karnataka.gov.in
4	Cibil1	cibil1.ksfc@karnataka.gov.in
5	Cibil2	cibil2.ksfc@karnataka.gov.in
6	Ministry of Corporate Affairs & Twitter	mca.ksfc@karnataka.gov.in
7	General	contact.ksfc@karnataka.gov.in



**List of required Mail IDs with Department / Branch name**

<b>SI. No</b>	<b>HEAD OFFICE</b>	<b>e-mail Id</b>
1	O/o Managing Director	mdsec.ksfc@karnataka.gov.in
2	O/o Executive Director –I	ed1sec.ksfc@karnataka.gov.in
3	O/o Executive Director –II	ed2sec.ksfc@karnataka.gov.in
4	O/o General Manager- Circle-I	cir1.ksfc@karnataka.gov.in
5	O/o General Manager- Circle-II	cir2.ksfc@karnataka.gov.in
6	O/o General Manager- Circle-III	cir3.ksfc@karnataka.gov.in
7	O/o General Manager Circle-IV	cir4.ksfc@karnataka.gov.in
8	O/o General Manager – Internal Audit	hoia.ksfc@karnataka.gov.in
9	Administration Department	adm.ksfc@karnataka.gov.in
10	Business Development &Credit Research Department	bdcr.ksfc@karnataka.gov.in
11	Controller Department	contrl.ksfc@karnataka.gov.in
12	Customer Grivenance cell	cgc.ksfc@karnataka.gov.in
13	DespatchDepartment	desp.ksfc@karnataka.gov.in
14	Disciplinary Department	discp.ksfc@karnataka.gov.in
15	Information Technology Department	it.ksfc@karnataka.gov.in
16	Infrastructure Development Department	idd.ksfc@karnataka.gov.in
17	Internal Audit	ia.ksfc@karnataka.gov.in
18	Legal Department	legal.ksfc@karnataka.gov.in
19	Management Information System Department	mis.ksfc@karnataka.gov.in
20	Personnel Department	pers.ksfc@karnataka.gov.in
21	Personnel Department – Provident Funds	pf.ksfc@karnataka.gov.in
22	Recovery Department	rec.ksfc@karnataka.gov.in
23	Risk Management Department	rmd.ksfc@karnataka.gov.in
24	Secretary Department	secy.ksfc@karnataka.gov.in
25	Treasury Department	trsy.ksfc@karnataka.gov.in

Sl. No	Branch Offices	e-mail Id
1	Bag alkot Branch	bgk.ksfc@karnataka.gov.in
2	Ballari Branch	blry.ksfc@karnataka.gov.in
3	Belagavi Branch	bgm.ksfc@karnataka.gov.in
4	Bengaluru Central Branch	central.ksfc@karnataka.gov.in
5	Bengaluru Jayanagar Branch	jnag.ksfc@karnataka.gov.in
6	Bengaluru Rajajinagar Branch	rnag.ksfc@karnataka.gov.in
7	Bengaluru Rural Branch	rur.ksfc@karnataka.gov.in
8	Bidar Branch	bdr.ksfc@karnataka.gov.in
9	Chamarajanagara Branch	chmr.ksfc@karnataka.gov.in
10	Chikkamagaluru Branch	ckm.ksfc@karnataka.gov.in
11	Chikkballapur Branch	cbpr.ksfc@karnataka.gov.in
12	Chitradurga Branch	ctd.ksfc@karnataka.gov.in
13	Davanagere Branch	dvg.ksfc@karnataka.gov.in
14	Dharwad Branch	dwd.ksfc@karnataka.gov.in
15	Gadag Branch	gdg.ksfc@karnataka.gov.in
16	Hassan Branch	hsn.ksfc@karnataka.gov.in
17	Haveri Branch	hvr.ksfc@karnataka.gov.in
18	Kalaburagi Branch	glb.ksfc@karnataka.gov.in
19	Karwar Branch	kwr.ksfc@karnataka.gov.in
20	Kolar Branch	klr.ksfc@karnataka.gov.in
21	Koppal Branch	kpl.ksfc@karnataka.gov.in
22	Madikeri Branch	mdk.ksfc@karnataka.gov.in
23	Mandya Branch	mnd.ksfc@karnataka.gov.in
24	Mangaluru Branch	mng.ksfc@karnataka.gov.in
25	Mysuru Branch	mys.ksfc@karnataka.gov.in
26	Raichur	rch.ksfc@karnataka.gov.in
27	Ramanagara Branch	rmr.ksfc@karnataka.gov.in
28	Shivamogga Branch	smg.ksfc@karnataka.gov.in
29	Tumakuru Branch	tmk.ksfc@karnataka.gov.in
30	Udupi Branch	udp.ksfc@karnataka.gov.in
31	Vijayapura Branch	bjr.ksfc@karnataka.gov.in
32	Yadagiri Branch	ydr.ksfc@karnataka.gov.in
Sl. No	Internal Audit Cell	e-mail Id
1	Bengaluru – IAC	iacbng.ksfc@karnataka.gov.in
2	Dharwad -IAC	iacdwd.ksfc@karnataka.gov.in
3	Kalaburgi - IAC	iacglb.ksfc@karnataka.gov.in
4	Mysuru - IAC	iacmys.ksfc@karnataka.gov.in