



ಕರ್ನಾಟಕ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆ

1951ರ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆಗಳ ಕಾಯಿದೆ ಅನ್ವಯ ಸ್ಥಾಪಿತ

KARNATAKA STATE FINANCIAL CORPORATION

Established under the State Financial Corporations' Act, 1951



ಸಂಖ್ಯೆ : ಕ.ರಾ.ಹ.ಸಂ./ಪ್ರ.ಕ./

Ref. No. KSFC/H.O./ I-T/01/2020-21.

ದಿನಾಂಕ :

Date : 26/08/2020.

INTER OFFICE NOTE

Sub: Operational guidelines for CERSAI Version 2.0.

CERSAI Portal has been migrated to Version 2.0 w.e.f. 03.08.2020. Along with improvements, there are several significant changes in operating the new system as detailed below

Account holders at KSFC

Old System

Earlier there were two account holders namely Maker (Legal Officer) and Checker (Branch Head). Makers were entering details regarding creation/modification/satisfaction Security Interest (SI). Details entered by Makers were confirmed by Checkers.

New System

The role of Checkers is done away with. Makers are re-designated as SI Managers who will be solely responsible for creation/modification/satisfaction Security Interest (SI), without the intervention of Branch Heads.

Usage of Digital Signature (DSC)

Old System

The Makers were not using any DSC. The Checkers were using DSC to confirm the entries made by Makers

New System

The SI Managers (Legal Officers) need to use DSC for the functions like creation/modification/satisfaction Security Interest (SI)

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ಪ್ರಧಾನ ಕಛೇರಿ : ಕೆ.ಎಸ್.ಎಫ್.ಸಿ. ಭವನ, ನಂ. 1/1, ತಿಮ್ಮಯ್ಯ ರಸ್ತೆ, ಕಂಟೊನ್ಮೆಂಟ್ ರೈಲ್ವೆ ನಿಲ್ದಾಣದ ಹತ್ತಿರ, ಬೆಂಗಳೂರು - 560 052.

ದೂರವಾಣಿ ಸಂಖ್ಯೆ ಸಾಮಾನ್ಯ : 080-22263322

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Type of Digital Signature (DSC) used

Old System

Checkers used Class 2 Digital Signature costing around Rs 1000

New System

The SI Managers (Legal Officers) are required to use **Class 3 Digital Signature** which costs approximately as below (excluding taxes).

- 1 Year Validity (with Token) : Rs 2,500
- 2 Years Validity (with Token) : Rs 3,000
- 3 Years Validity (with Token) : Rs 4,200

Validity of the DSC can be decided based on years of service left. As per the prevailing practice, Legal Officers may procure the Class 3 Digital Signature from the open market and seek reimbursement of the actual cost.

To facilitate the alteration of the role of Legal Officer from Makers to SI Managers, IT Department needs information of the Officer in the format shown below. All the Legal Officers are advised to send their information only through email. Hard copies are not accepted by CERSAI. The email should be sent to **ramesh@ksfc.in** with cc to **mamtha@ksfc.in**.

The entries already made by Makers which are not confirmed by the Checkers, need to be entered once again by the SI Managers.

All the Legal Officers (SI Managers) are advised to complete the following tasks immediately.

1. Change Password as per earlier ION dated 06.08.2020 and intimate IT Department. Role of Legal Officer can be changed from Maker to SI Manager only after this.
2. Procurement of Class 3 DSC
3. Mail the necessary information in the specified format.

Once the Account of Legal Officer becomes functional, the usage of Branch Head's account to make entries should be stopped as their account will be deactivated. However, in BOs where BM is also officiating as Legal Officer, the BM will continue in the role of SI Manager. The Class 2 DSC which they currently have, can be used till the expiration of its validity. Thereafter, they need to procure Class 3 DSC to continue in their role.



For technical assistance like changing password and mapping new DSC, the following Primary User Administrators (PUA) at IT Department may be contacted.

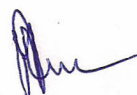
1. Sri Ramesh V
2. Smt Mamatha D H

For assistance in registration/modification/satisfaction of Security Interest, the Legal Officers need to refer the User Manual or contact CERSAI Helpdesk directly.

It may be noted that new CERSAI 2.0 Portal is yet to stabilise. New issues crop up almost every day. Their technical teamismaking continuous efforts to fix the problems. However, it may take a month or two for users to operate without any hiccups

Information to be sent by Legal Officers

Name	
Name of Father/Mother	
Employee Number	
Date of Birth	
Email ID	
Mobile Number	
Office Address	
Designation	
Office TelephoneNumber	

 26/08/2020

Assistant General Manager (IT)

To:

All the Branch Offices/I.A Cells
All the Section Heads in HO

C.C to : All the General Managers }
Executive Directors-I&II } – for kind infrn.
O/o. Managing Director }