

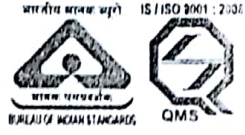


ಕರ್ನಾಟಕ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆ

1951ರ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆಗಳ ಕಾಯಿದೆ ಅನ್ವಯ ಸ್ಥಾಪಿತ

KARNATAKA STATE FINANCIAL CORPORATION

Established under the State Financial Corporations' Act, 1951



ಸಂಖ್ಯೆ : ಕ.ರಾ.ಹ.ಸಂ./ಪ್ರ.ಕ./

Ref. No. KSFC/H.O./PM/174/2018-19

ದಿನಾಂಕ :

Date.....9-5-2018.....

INTER OFFICE NOTE

Sub : Entering employee personal details to the on-line system for Medical Reimbursement.

To implement the new scheme of Medical Reimbursement as per the Board decision dated 21.03.2018, all branches are instructed to update the employee personal details in the on-line system under bills – data entry- employee details entry.

1. Before entering the data, check the employee dependents details. If any addition / deletion in the dependents get it changed in HRMS package from the Personnel Department (Mrs.Hamsa) and inform IT.
2. Soft copy of passport size photo for updating should be less than 200KB and should be in the form of JPEG.

After generating the report hard copy should be signed by the employees .

All reports along with Hard copies of the following documents are to be forwarded to Head Office on or before 25.05.2018.

1. Affidavit on Rs.20/- stamp paper – Notarized.
2. One photograph of employee and dependents.
3. Age proof of the dependents.
4. Medical certificate of disability / mentally retorted.

For any clarification regarding entering data contact Mrs.Sharada, IT department, Head Office.

DY.GEN.MANAGER (P&A)

To :

All BMs/AGMs/DGMs of Branches

All IA Cells

All Departmental Heads in HO

General Managers

Executive Directors

Library

ಪ್ರಧಾನ ಕಛೇರಿ : ಕೆ.ಎಸ್.ಎಫ್.ಸಿ. ಭವನ, ನಂ. 1/1, ತಿಮ್ಮಯ್ಯ ರಸ್ತೆ, ಕಂಟೋನ್‌ಮೆಂಟ್ ರೈಲ್ವೆ ನಿಲ್ದಾಣದ ಹತ್ತಿರ, ಬೆಂಗಳೂರು-560 052

ದೂರವಾಣಿ ಸಂಖ್ಯೆ ಸಾಮಾನ್ಯ : 22263322 ಫ್ಯಾಕ್ಸ್ : 080-22250126 ಇ-ಮೇಲ್ : info@ksfc.in ವೆಬ್ : www.ksfc.in

HEAD OFFICE : KSFC Bhavan, No. 1/1, Thimmaiah Road, Near Cantonment Railway Station, Bangalore-560 052.

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