



ಕರ್ನಾಟಕ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆ
1951ರ ರಾಜ್ಯ ಹಣಕಾಸು ಸಂಸ್ಥೆಗಳ ಕಾಯಿದೆ ಅನ್ವಯ ಸ್ಥಾಪಿತ
KARNATAKA STATE FINANCIAL CORPORATION
Established under the State Financial Corporations' Act, 1951



ಸಂಖ್ಯೆ : ಕ.ರಾ.ಹ.ಸಂ./ಪ್ರ.ಕ./

Ref. No. KSFC/H.O./ ED-I/904/2021-22

ದಿನಾಂಕ :

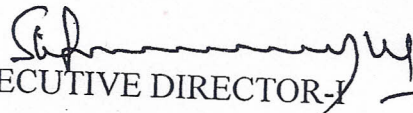
Date 07-12-2021

INTER OFFICE NOTE

Sub: Issuing of Circulars and Inter Office Notes by various departments at Head Office.

It is observed that the various departments at Head Office are issuing Circulars and Inter Office Notes and maintenance of records in respect of the same is not properly followed. In view of the above, it is decided to issue all Circulars and Inter Office Notes along with Circular/ION numbers by the Internal Audit Department at Head Office and master copy shall be maintained at IA Department at Head Office for reference.

For strict compliance.


EXECUTIVE DIRECTOR-I

To:

All the Principal Officers/HoDs in Head Office/All the Branch Managers
All the IA Cells/All the General Managers
ED-II - for information
PS to Managing Director

ಪ್ರಧಾನ ಕಛೇರಿ : ಕೆ.ಎಸ್.ಎಫ್.ಸಿ ಭವನ, ನಂ. 1/1, ತಿಮ್ಮಯ್ಯ ರಸ್ತೆ, ಕಂಟೋನ್‌ಮೆಂಟ್ ರೈಲ್ವೆ ನಿಲ್ದಾಣದ ಹತ್ತಿರ, ಬೆಂಗಳೂರು - 560 052

ದೂರವಾಣಿ ಸಂಖ್ಯೆ ಸಾಮಾನ್ಯ: 22263322 ಫ್ಯಾಕ್ಸ್: 080-22250126 ಇ-ಮೈಲ್: info@ksfc.in ವೆಬ್: www.ksfc.in

HEAD OFFICE : KSFC Bhavan, No. 1/1, Thimmaiah Road, Near Cantonment Railway Station, Bengaluru - 560 052

Telephone: Gen : 22263322 Fax : 080-22250126, e-mail : info@ksfc.in Website : www.ksfc.in